



Autism Intervention Research Network on Physical Health (AIR-P)

Title: AIR-P Network: Pilot Subcontracts on Treatment Research Affecting Autism

Request For Applications (RFA) Number: ATN-AIR-09-01

INSTRUCTIONS FOR RESEARCH PLAN NARRATIVE

Amendment to: Section VII. Content and Form of Application Submission

All application materials/forms are also available to you on the ATN website. Link: <https://secure.emmes.com/atnweb>

1. The application **Cover Sheet**. Include PI details as well as the institutional business official responsible for managing/negotiating subcontract agreements.
2. An **Abstract** of the Proposal (250 words or less) is required.
3. Administrative Acknowledgement Notice or Letter from the Human Subjects **Institutional Review Board** indicating the IRB's acknowledgement of the grant application.
4. Proof that all identified personnel have completed appropriate Humans Subjects Ethics training and **HIPPA** training. Include copies of completion certificates for all identified key personnel.
5. **Biographical Sketches** (standard PHS 398 pages) for all identified key research personnel should be provided using the NIH format only and should not exceed 4 pages per individual. A copy of the NIH biographical sketch form can be found on the following webpage (<http://grants.nih.gov/grants/funding/phs398/phs398.html>).
6. **Budget Request:** You must use the standard PHS 398 Budget Forms pages 4 & 5 found here: (<http://grants.nih.gov/grants/funding/phs398/phs398.html>).
7. A detailed **Budget Justification**, itemized by category is required. The budget justification is not considered part of your 12-page proposal. Funds may be allocated for personnel, consultants, supplies, travel, patient costs, equipment, and miscellaneous expenses. Equipment allocations cannot be used for large, permanent equipment purchases. Indirect costs are not inclusive of the total award. **Please note that the applicant must submit a copy of the latest negotiated rate agreement.**

LEVEL 1: Support opportunities targeting junior-level investigators –

To support short-term pilot studies, which can include analyses of existing ATN registry data; proposal leadership should have clear mentoring from senior investigator(s), preferably one at the home institution but can have additional mentoring elsewhere. These studies would likely be conducted in a 12-18 month period.

Number of Subcontracts: 3-5 subcontracts available to support Level 1 activity.

Subcontract Amounts: Up to \$40,000 direct costs for 1 year.

LEVEL 2: Support opportunities targeting both junior and senior-level investigators –

To support larger innovative projects gathering pilot data for more in-depth studies fundable by external sources (Autism Speaks, NIH, etc). These studies would likely be conducted over a 2 year period and include efforts to bring multiple research disciplines together. Funding for year-02 is contingent upon a satisfactory progress report and submission of an updated budget.

Number of Subcontracts: 2-3 subcontracts available to support Level 2 activity.

Subcontract Amounts: Up to \$125,000 direct costs (per year) for up to 2 years.

